

Optional Attorney Practice-Time Reporting Worksheet (For period Oct. 1, 2013 to Sep. 30, 2014)

Note: Attorneys do NOT need to submit this worksheet

Definition of “practice time”:

- Practice time includes time that can be attributed to specific cases (retained, court-appointed, or pro bono) and other legal work. Practice time could include investigation, legal research, motions, administrative activities (e.g., billing), travel time, waiting time (e.g., in jail or in court), etc.
- Practice time does NOT include time that cannot be attributed to cases such as time on-call, professional development, public service, lunch, vacation, sick days, etc.

1. % of total practice time dedicated to work on trial and appeal appointments in adult criminal cases in each county in which you accept appointments:

_____ County	_____ %

2. % of total practice time dedicated to work on trial and appeal appointments in juvenile delinquency cases (cases alleging delinquent conduct or conduct indicating need for supervision) in each county in which you accept appointments:

_____ County	_____ %

3. % of total practice time dedicated to work on appointments in cases that are not adult criminal or juvenile delinquency cases, such as CPS cases and guardianship cases (*All Counties*) _____ %

4. % of total practice time dedicated to work on trial and appeal appointments in federal criminal cases (*All Federal Districts*) _____ %

5. % of total practice time dedicated to work on retained adult criminal and juvenile delinquency cases (*All Counties, All Federal Districts*) _____%

6. % of total practice time dedicated to work on all other case/practice types (civil cases, lobbying, etc.) _____%

TOTAL (must equal 100%) _____%